

42 Elgin Road
Ballsbridge, Dublin 4

August 26, 2016

To: Prospective Quoters

Subject: Request for Quotations number SEI300-16-Q-0030

The American Embassy Dublin is currently seeking quotations from suitably qualified contractors for resilient type floor covering supply and install. See below details of the request.

The U.S. Government intends to award a contract/purchase order to the responsible company submitting an acceptable proposal/quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

A public site visit will be held on Wednesday, August 31, 2016 @ 15:00

Location: American Embassy, 42 Elgin Road, Ballsbridge, Dublin 4

Those interested in attending the site visit MUST submit name/s before 15:00 Tuesday, August 30.

A maximum of 2 representatives from each company will be permitted to attend.

Quotations are due on or before Wednesday, September 7, 2016 at 15:00 and may be delivered in hard copy at the above address or via email to Emmet Downey, email: DowneyEJ@state.gov

STATEMENT OF WORK AND TECHNICAL CRITERIA
Request for Quotations (RFQ) SEI300-16-Q-0030

FOR THE INSTALLATION OF RESILIENT FLOORING IN THE CONSULAR PUBLIC WAITING ROOM
AREAS AT THE EMBASSY OF THE UNITED STATES IN DUBLIN

OVERVIEW:

The United States Government (USG), under the aegis of the Department of State (DOS), has a requirement to replace the existing floor covering in the Consular public waiting area at the Embassy of the United States in Dublin, located at 42 Elgin Road, Ballsbridge, Dublin 4. To this end, the USG requires quotations for a contractor to complete the proposed supply, and installation.

INTENT:

Requirements in this Statement of Work and Technical Criteria (SOW) serve as a direction to the Contractor for the installation of new water-resistant floor covering in the Consular public waiting area. The Contractor shall perform all services in accordance with international professional standards of skill, care and diligence adhered to by reputable international firms and shall adhere to generally accepted professional practices.

PROJECT DESCRIPTION:

The USG intends to: replace the existing floor covering (including in public waiting room restroom facilities) in the Consular public waiting area at the Embassy of the United States in Dublin. The requirements below are the basis for the replacement, which shall consist of the removal of existing floor covering and the supply and installation of new linoleum square tiles floor covering (public waiting area including restrooms measures 83m²). The new installation shall use only high quality (e.g. such as Armstrong linoleum flooring “or approved equivalent”), water-resistant durable materials and fittings.

The works require that the contractor shall be responsible for all labor and materials associated with placing a levelling material suitable for the approved flooring material.

When installed, the flooring will be uniform throughout the public waiting area and in the restroom facilities and will be resilient to frequent foot traffic with a manufacturer’s warranty of no less than 5 years.

Any adhesives used in course of this project must be low-odor or no-odor and the area must be vented and ready for public use again by Monday morning at 8a.m. following weekend installation.

The Consular public waiting area is open to the public Monday – Friday, therefore this work is to be completed over a weekend but could begin as early as a Friday at 3p.m. The waiting area would be available to contractor as of 3p.m. on a Friday. The work schedule must therefore

reflect the need to accommodate regular activity and must be approved prior to work commencement.

SCOPE OF WORK:

Note: The work site is located at an official diplomatic mission of the USG; the materials and fittings used should be of a standard appropriate for a property of this standing. Material submittals must be provided and approved for use prior to any work commencing.

1. Remove and dispose of the existing floor covering throughout the public waiting and restroom areas. The existing covering is of a resilient Marmoleum-type and is laid with adhesive;
2. Supply new high quality linoleum-type vinyl floor covering as specific above;
3. Replace the existing floor covering in the public waiting and restroom areas;
4. Ensure that the floor covering is level and uniform throughout and covers all areas;
5. Ensure that the floor covering is water-resistant and resilient to frequent foot traffic;

1. **Preparation:** Observe manufacturer's recommendations in regard to preparation of surfaces to receive the floor coverings. Procedures shall include, but not necessarily be limited to, the following:

- a. Cleaning - Clean and remove oil, grease and loose foreign matter, including, mold/mildew, dirt, dust, wax, old adhesives, etc. from the surfaces to receive the new floor covering. Wet mop area to ensure removal of dust or any other particles;
- b. Filling - Fill cracks and holes with fillers, sealers or grouting cements as appropriate for the finishing system and substrate, and ensure the resultant surface is cleaned, smooth and finished;
- c. Drying - Unless otherwise specified, ensure that surfaces are cured and dry before applying the new floor covering;
- d. Grinding - Grind areas as required to ensure door swings are not impeded by the floor tile;
- e. Generally - Remove any other objectionable surface irregularities.

2. **Flooring Material:** – The floor covering is specified to be a loose laid floor tile with the following minimum characteristics:

- Conforms to EN 649
- Dimensions:
 - Tiles shall be 500mm x 500mm
 - Total tile thickness of 5mm
 - Wear layer thickness meets or exceeds 0.7mm
- Dimensional stability: meets EN 434

- Slip Resistance: R9/EN 13893
- Sound Absorption: 12 dB, ISO 140-8
- Electrical Resistance: $<10^{10}$ ohm, EN 1081
- Colour fastness: ≥ 6 EN 20105-BO2
- Wear Resistance: class 34/43
- No wax surface for ease of maintenance
- Wearing surface shall be smooth, i.e. no raised nubs
- 100% recyclable material, if possible

Colour/Style to be selected by EMBASSY, contractor to provide samples.

Metal threshold strips are required at doorways and should be metallic in color. The strips should be a minimum 2in. wide stainless steel screw-down type. No adhesive only strips will be permitted.

Installation: –

Follow manufacturer's recommendations. If adhesives are used, they must contain zero volatile organic compounds (VOCs). Floor tiles abutting curved surfaces must match the curvature to present a neat and tight appearance without any visible gaps.

4. Warranty: –

Floor product shall be delivered, installed and shall be covered by the manufacturer's and installer's warranty. The warranty shall cover all material and installation defects and shall be for a period of no less than 5 years.

5. Thresholds: –

At instances where the corridor floor tile meets the flooring of offices or other areas, ensure that the threshold strip provides a smooth and safe transition without presenting a tripping hazard. Moreover, the installed floor tile must not restrict the opening of any door swing.

General:

1. All work shall comply with local building codes including the Health & Safety at Work (HSWAW) Act and with USG regulations.
2. The contractor will rectify damage caused to any areas on completion of the works.
3. The contractor shall supply all materials and labor in order to complete the works.
4. All waste material to be taken from site and disposed of in a licensed facility by the contractor.
5. Site is to remain tidy at all times and cleaned up on completion of works.
6. All documentation regarding warranties, guarantees and instructional literature are to be handed to Embassy's Contracting Officer (CO), or to a designated representative.
7. All care must be taken to protect the integrity of walls, floors, furnishings, and existing equipment within the property. Drop sheets are to be used at all times, where necessary.
8. Any variations are to be priced and approved in writing by the CO before proceeding with the work.
9. All measurements are to be confirmed by the contractor on site prior to submitting a bid.

NOTE: Any damage caused by the Contractor or his representatives is to be remedied at the Contractor's expense.

CONTRACTOR PROVISIONS:

The Contractor shall supply everything necessary for the execution and completion of the work. Site preparation and installation performance shall be in accordance with local building codes and with USG regulations.

WORKING HOURS:

Working hours are to be after 3:00pm on a Friday and completed before open of business the following Monday. No work is to take place outside these hours unless CO has given permission.

SITE PREPARATION AND CLEANUP:

The Contractor shall at all times keep the work area, including storage areas, free from accumulations of waste materials. Before completing the work, the Contractor shall remove the work and premises any rubbish, tools, scaffolding, equipment, and materials that are not the property of the Site preparation and installation performance shall be in accordance with local building codes and with USG regulations. Unsightly materials, garbage, equipment, and debris should be removed as required. Materials should be scheduled for delivery only as required for immediate use.

CONTACT INFORMATION:

Inquiries can be directed to Emmet Downey, General Services Office. DowneyEJ@state.gov